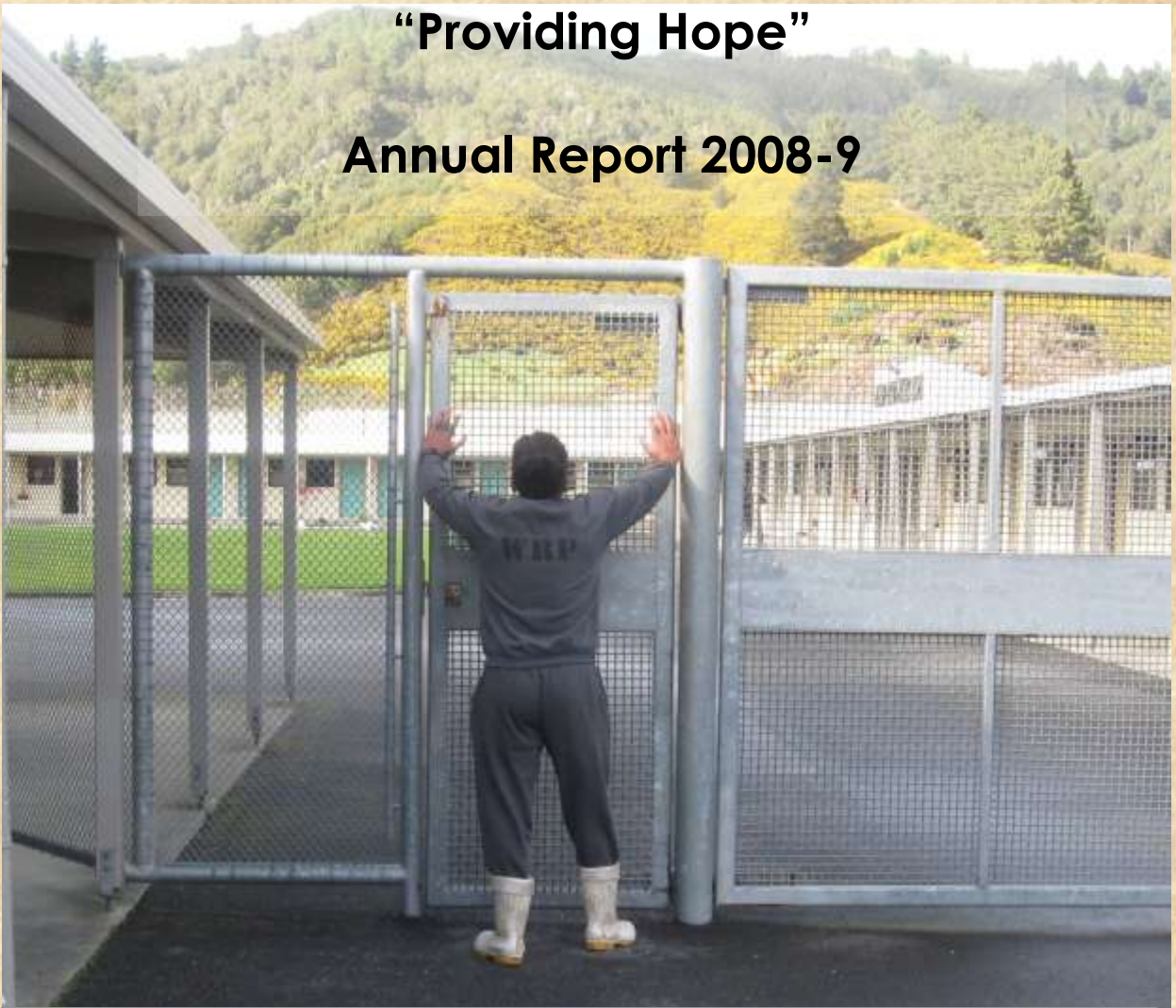




**Prison Fellowship**  
*New Zealand*

**“Providing Hope”**

**Annual Report 2008-9**



“Remember the prisoners, as if you were in prison yourselves”  
Hebrews 13 v3

## Chairman's Report



Board of Trustees: (L to R) Graham Rattray, Robin Gunston, Matt Haiaka, John Jamieson, Ian Elliott (Chairman), Stan Thorburn, Janice McJorrow, Kim Workman, Kilian de Lacy, Basil Wakelin. Absent: Graeme Taylor, Gregory Fortuin, Kevin Denholm.

This last year was characterized by embarking on a consolidation and positioning phase of PFNZ for the future. As we had not been able to find the right calibre of individual to lead our ministry, Basil Wakelin, the Wellington Area Chairman, was asked and agreed to stand in as National Director for the entire year and to lead the search for a new National Director. During his term Basil raised considerable funds and helped stabilise many areas of our work. The Board is very grateful for the experience and effort he put in during this time.

The Board met four times during the year and welcomed Kilian de Lacy to serve on it. The Board members have all contributed immensely to the challenges that faced us. The political changes during the year brought a changed, more punitive, direction to the various areas of prison ministry which will lead to an increasing demand for volunteer as well as professional ministry.

Our appointment of Robin Gunston as our new National Director just before the end of this year, at the end of a long purposeful search for the right person God wanted us to have, fills us with an expectation of rising to the many demands that will be put upon Prison Fellowship in the years ahead.

I would like to thank all members of the Board, our faithful staff and our many volunteers and supporters for their commitment to the task, please keep on keeping on.

Ian Elliott  
**Chairman**

## National Director's Report

What started as an interim job turned into a pleasurable year-long mission, with the following key results:

### **Memorandum of Understanding with Corrections**

A memorandum of understanding between the Department of Corrections and PFNZ was signed on 6 April 2009. It recognises that PFNZ's commitment to Corrections reaches well beyond our activity as a provider of services and that our interest in criminal justice reaches deeper than the contractual relationship with a significant input by PFNZ of resources and time to innovation, programme development and public education, in order to advance a social justice agenda.



Basil Wakelin signs the MoU with Barry Matthews, CE of Dept of Corrections

### **PFNZ Volunteer Coordinators Conference Nov 2008**

The Rotorua conference was held as part of the programme to support and strengthen the regional activities. We discussed and further developed the vision out to 2020 and the planned greater connections with the Churches and the Target Communities project.

### **PF International Leadership Training**

During the year PFI provided leadership and development training under which Pat Lewis attended the residential Odyssey course in Singapore and Lance Thompson, Chris Chevalier and Pat Lynch attended the Foundations for Effective Ministry course in Brisbane. These courses proved very valuable both for personal development and enhancement of the ministry capability of PFNZ.

### **Fundraising**

For the first time in its history we embarked upon raising a high level of funds to support the expanding areas of work and received very strong levels of support from many individual donors for which we are very grateful.

### **Handover**

After an extensive search, assisted by a professional human resources manager, we selected Robin Gunston to be our new National Director. The handover was completed seamlessly before the end of the year and I have great expectations of him leading PFNZ into new exciting areas of ministry and social change in the years to come.

Basil Wakelin  
**Interim National Director**

## **Major Programme Areas**

### **Faith Based Unit**

The Faith based unit had another very good year, completely complying in all respects with our contract conditions with Corrections. We delivered some 18,500 programme hours which was almost 20% above that contracted for.

The various governance groups met regularly, dealing with policy and operational requirements and there was work with Corrections Head Office on appropriate measures for the formal evaluation of the unit in due course.

Men continue to come from across the prison system to the FBU, many of them exploring Christianity for the first time. Some 130 were interviewed for a place, from which there were 67 new enrolments, and 57 men exited the programme during the year for a wide variety of reasons. Unfortunately only 15 men completed the 18 month course- the longest in the prison system, thus we are examining ways to ensure that we can get more finishers, perhaps by reducing the programme to 12 months.

The unit continued to have an enviable record for low levels of violence and drug abuse, and a low turnover of Corrections staff, showing the work to make this a Christian therapeutic community is really working well.

The Te Ara Pono 4 day programme was run with the Anglican Cursillo movement for the second time and was a great success, as were the regular family days for prisoners to spend a significant time with their families in the unit.

### **Operation Jericho**

OJ is now an integral part of the whole FBU programme; in 2008/9 it met the following needs:

21 reintegrative needs assessments were completed during the year; there were an average of 17 participants in the FBU who had a mentor during the year and 5 participants released from the FBU to another prison unit who had a mentor at year end.

18 clients were released, mentored and supported in the Community, 7 participants secured employment during the year, and only 2 exited the OJ programme, for various reasons.

This programme is extremely arduous to run and sustain, with a desperate shortage of suitable accommodation in the Wellington region, especially for ex sex offenders who have very tight parole and release conditions to meet.

PF seeks to continually improve this service and produced a Wellington region guide to services for clients which far surpasses anything produced by State agencies.

## Restorative Justice services

Sycamore Tree Programmes are delivered in prison by both staff and highly trained volunteers alike, across some 14 of the 21 prisons. Last year some 52 programmes were requested by Corrections of which 41 were scheduled to be held, but 8 were cancelled mainly due to lack of funding and community participants.

There were 396 participants in total, represented by an equal number of prisoners and community participants. Over 1000 people including many MPs attended the celebrations at the end of each programme where very moving stories were told of the journey they had been on.

A TV3 programme was produced, shown in July 2009, showing the stories of several offenders and victims, which made compelling viewing.

Victim-Offender Conferences are a speciality of PFNZ's restorative justice services. These highly effective services were funded by us in 2008-9 due to lack of public funding. Many of the requests for a victim and offender to meet come through the Sycamore Tree programmes. Some 42 prisoners were interviewed as part of this complex process, and this eventually turned into 12 successful conferences with many more in the pipeline as it takes some 3-9+ months from beginning to end of the process. All the conferences involved serious offending including murder.

Negotiations have recently taken place with the Parole Board to fund those VoC's required by them as part of a parole condition.

## Angel Tree



Angels like this, start to appear in Churches during early November as the Angel Tree programme gets underway across the country.

Last year some 1,412 prisoners were able to make requests for some 3,371 children to receive gifts on their behalf, delivered by our area coordinators to some 1,463 caregivers in time for Christmas.

This programme requires very detailed processes to be carried out in every prison and we are grateful to the Chaplains who start this work off each year.

## Target Communities



June 2009 saw the end of almost two years of planning and preparation for the launch of our Target Communities project. This project is based on the highly successful Canadian “Circles of Support” concept whereby some 6-8 people support a released prisoner for up to 2 years and hold them accountable and responsible to their reintegration plan.

PFNZ has an ambitious long term goal of some 800 Target Communities across New Zealand by 2020. Starting from the knowledge of Operation Jericho’s reintegration work here in Wellington, a pilot target community has been studied at Wainuiomata, and lessons learned.

A number of churches who already have ex prisoners in their care have been approached to see how their work can be incorporated into the project thus giving them an even greater chance of success.

During this year some 49 different modules were put together for prisoners, church and community leaders, mentors and “circles of support” for released prisoners. Each module consists of a DVD, featuring ex prisoners, a facilitator’s guide and an individual workbook.

The work has been supported by a Ministry of Social Development grant and a philanthropic grant.





## Prison Fellowship New Zealand Income & Appropriation Account For the Year Ended 30<sup>th</sup> June 2009

2008			
<b>Income</b>			
39,218	Conference Fees (PFNZ)	1,447	
362,564	Corrections Income	482,710	
75,144	Donations	202,626	
45,263	Govt Grants	5,000	
2,117	Interest	4,787	
0	KIWA	15,000	
70,000	Lotteries Commission	24,150	
275,773	Min Social Development	20,516	
20,115	Other	3,169	
140,002	Private Grants	183,500	
0	Regional Income	1,177	
44,358	Sycamore Tree	20,086	
0	VOC Contracts	3,961	
0	Work Gang Services	5,223	
<b><u>\$1,074,554</u></b>	<b>Total Income</b>	<b><u>\$973,350</u></b>	
 <b>Expenditure</b>			
136,114	Administration	89,528	
7,598	Board Expenses	5,068	
70,029	Conference Expenses	11,240	
0	Fundraising	674	
26,871	Information Management	12,911	
37,754	Marketing & Publicity	28,232	
34,242	Motor Vehicle Expenses	23,934	
87,880	Programme Delivery	122,061	
1,040	Programme Development / Evaluation	1,404	
61,700	Travel & Accommodation	24,949	
1,817	Volunteer Development	7,997	
655,797	Wages & Professional Fees	564,699	
<b><u>\$1,120,842</u></b>		<b><u>\$892,695</u></b>	
<b><u>-\$46,286</u></b>	<b>Net Surplus for Year</b>	<b><u>\$80,655</u></b>	



## Prison Fellowship New Zealand Balance Sheet As at 30<sup>th</sup> June 2009

2008		
	<b>Current Assets</b>	
	<b>Bank Accounts</b>	
	ANZ on Call Account	135,774
300	Petty Cash	400
52,751	ANZ General Bank	39,787
650	RaboBank	200
<u>53,701</u>	<b>Total Bank Accounts</b>	<u>176,161</u>
71,420	Accounts Receivable	23,619
	Reimbursements	1,300
	Prepayments	225
15,000	Undeposited Funds	600
<u>140,121</u>	<b>Total Current Assets</b>	<u><u>201,905</u></u>
	<b>Current Liabilities</b>	
	<b>Current Liabilities</b>	
53,143	Accounts Payable	22,025
5,181	GST Payable	6,443
85,000	Paid in Advance	104,000
27,771	Annual Leave Accrual	23,432
<u>171,095</u>	<b>Total Current Liabilities</b>	<u><u>155,901</u></u>
<b>-\$30,974.00</b>	<b>Working Capital</b>	<b>\$46,004</b>
	<b>Fixed Assets</b>	
	<b>Electronic Equipment &amp; Software</b>	
65,256	Original Cost	55,680
<u>-44,046</u>	Less Accumulated Depreciation	<u>-35,050</u>
21,210	<b>Total Electronic Equipment &amp; Software</b>	<b>20,630</b>
	<b>Furniture &amp; Fittings</b>	
5,261	Original Cost	4,633
<u>-2,495</u>	Less Accumulated Depreciation	<u>-2,624</u>
2,766	<b>Total Furniture &amp; Fittings</b>	<b>2,009</b>
	<b>Motor Vehicles</b>	
23,654	Original Cost	6,227
<u>-12,834</u>	Less Accumulated Depreciation	<u>-2,817</u>
10,820	<b>Total Motor Vehicles</b>	<b>3,410</b>
	<b>Musical Instruments</b>	
7,140	Original Cost	10,278
<u>-4,906</u>	Less Accumulated Depreciation	<u>-6,636</u>
2,234	<b>Total Musical Instruments</b>	<u><b>3,643</b></u>
<u>37,030</u>	<b>Total Fixed Assets</b>	<u><b>29,692</b></u>
<u><b>\$6,056</b></u>	<b>Net Assets</b>	<u><b>\$75,696</b></u>
	<b>Represented by Equity</b>	
52,340	Retained Earnings	6,054
-46,286	Net Income	80,655
0	Less Loss on Disposal of Assets	<u>-11,013</u>
<u><b>\$6,054</b></u>	<b>Total Equity</b>	<u><b>\$75,696</b></u>

# PRISON FELLOWSHIP OF NEW ZEALAND

## AUDITORS REPORT TO THE MEMBERS OF THE FELLOWSHIP

**For the financial Year ended 30<sup>th</sup> June 2009**

I have audited the attached Financial Statements from the financial records supplied.

The financial statements provide information in respect of the financial performance of the Fellowship for its financial year ended 30<sup>th</sup> June 2009, & of its financial position as at that date.

### **Responsibilities of the Fellowship**

The management committee is responsible for the preparation of financial statements which fairly reflect a true & fair view of the financial position of the Fellowship as at 30<sup>th</sup> of June 2009 & the results of its operations to that date.

### **Auditor's Responsibilities**

It is the responsibility of the Auditor to express an independent opinion on the financial statements presented & present that opinion to you.

### **Basis of Opinion**

An audit includes examining on a test basis, the evidence relevant to the amounts and disclosures in the financial statements & assessing whether the accounting policies are appropriate to the Fellowship, consistently applied and adequately disclosed.

I conducted the audit in accordance with generally accepted auditing standards in New Zealand. I planned & performed the audit so as to obtain all the information and explanations which I considered necessary in order to obtain sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in those statements. Other than in my capacity as an auditor I have no relationship or interests in the Fellowship.

### **Audit Opinion**

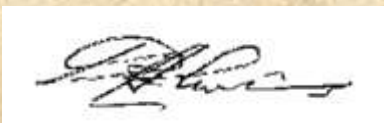
I have obtained all the information and explanations I have required.

In my opinion:

Proper accounting records have been kept by the Fellowship as far as it appears from my examination of those records & the financial statements of the Fellowship as presented to me.

Subject to the usual difficulty in organisations of a similar nature of verifying the amount of cash received prior to banking, the statements fairly reflect the financial transactions for the year 30<sup>th</sup> June 2009.

My audit was completed on 18<sup>th</sup> September 2009 and in my opinion is expressed as at that date.



D.A. Lewis C.A. (Rtd)

## **Major partners**

We wish to recognize our partnership with the following organisations to whom we provide or receive major services:

- Department of Corrections
- Ministry of Social Development
- Prison Fellowship International
- Prison Chaplaincy Service

## **Major Donors**

We wish to thank the following major donors, without whom our work could not occur:

- Lotteries Grants Board
- Tindall Foundation
- Gill Trust
- Wilberforce21 Trust
- Ballentynes Ltd

\*Other major donors wish to remain anonymous

## **National Staff**

- Robin Gunston- National Director
- Barry Timms- Operations Manager
- Michelle Stone- Finance Manager
- Audrey Moonlight – Reintegration Manager
- Patrick Lewis – FBU Programmes Manager
- Lindsay Baker- FBU Counsellor
- Jackie Katounas- Restorative Justice Manager
- Lance Thompson- Auckland Region Manager

## **Volunteers**

We rely greatly on the hundreds of volunteers who work with us and the Prison Chaplains to provide our services to prisoners and their families- thank you all for your faithful service. It is estimated this amounts to some 60 full time equivalent persons per year.

## **National Office**

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